

## SBCTAC STAFF REPORT

**SUBJECT:** SBCTAC Meeting Date

**MEETING DATE:** October 11, 2011

**AGENDA ITEM:** 5

**STAFF CONTACT:** Aubrey Spilde

**RECOMMENDATION:**

Select new regularly scheduled meeting date for SBCTAC.

**DISCUSSION:**

SBCTAC meetings are currently scheduled for the second Tuesday of the month. SBCAG staff now has a conflict with this time slot due to a statewide meeting scheduled for the same time. Staff requests that SBCTAC consider selecting a new regularly scheduled meeting date. Per the existing SBCTAC Bylaws: "The Committee shall meet at the time, date and location agreed upon by a majority of the members."

Other meeting date options include the following:

- 1<sup>st</sup> Tuesday of the month
- 2<sup>nd</sup> Wednesday of the month
- 2<sup>nd</sup> Thursday of the month

(The 1<sup>st</sup> Wednesday and 1<sup>st</sup> Thursday are taken by other SBCAG committee meetings. Meetings during the 3<sup>rd</sup> week of the month could fall after the SBCAG Board meeting, which would be problematic.) **Staff's recommendation is for the committee to select one of these three time slots as the new regularly scheduled meeting date for SBCTAC.**