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SBCAG STAFF REPORT

SUBJECT: Outside Counsel Services

MEETING DATE: January 20, 2022

AGENDA ITEM: 5J

STAFF CONTACT: Martha Gibbs

RECOMMENDATION:

Approve, ratify, and authorize the Chair to execute an Agreement for Professional Services with Liebert Cassidy Whitmore for professional legal services for the term of December 13, 2021 to December 31, 2022 in the amount not to exceed \$10,000.

DISCUSSION:

County Counsel’s Office recommends use of an outside counsel firm to conduct an independent, impartial, and objective intake interview concerning a specific matter in which an employee alleges a variety of complaints against other SBCAG employee(s). Outside counsel will act as an investigator to gather facts from an intake interview and any other interviews as determined that are necessary and will provide a factual report consistent with the SBCAG Employee Handbook section 17.9 so that SBCAG can determine whether further investigation is needed.

The recommended action is not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378 of the CEQA Guidelines.

ATTACHMENT:

- A. Agreement with Liebert Cassidy Whitmore (web posting only)