



■ 260 North San Antonio Road, Suite B ■ Santa Barbara, CA ■ 93110
■ Phone: 805/961-8900 ■ Fax: 805/961-8901 ■ www.sbcag.org

SBCAG STAFF REPORT

SUBJECT: Grant Writing Support

MEETING DATE: January 20, 2022 **AGENDA ITEM:** 5C

STAFF CONTACT: Jacky Mata

RECOMMENDATION:

1. Approve and authorize the Chair to execute an agreement with Kimley Horn in the amount of \$150,000 to assist in the preparation of grant applications for the Santa Barbara U.S. 101 Corridor with a period of performance from January 20, 2022 and ending December 31, 2023.
2. Approve and authorize the Executive Director to approve immaterial amendments in accordance with Section 34 of the Agreement.

DISCUSSION:

Request for Proposals for Grant Writing Services

SBCAG released a request for proposals for the services of a qualified firm to provide grant writing services for development and submittal of applications for competitive funding programs administered by the Federal Highway Administration (FHWA) and California Transportation Commission (CTC). Funding from these programs will support advancement and delivery of the Santa Barbara Highway 101 Multimodal Corridor. Federal programs administered by FHWA include the Infrastructure for Rebuilding America (INFRA) program, Rebuilding American Infrastructure with Sustainability and Equity (RAISE) program, and any other additional programs. State programs include the Active Transportation Program and Senate Bill 1 (SB1) programs include the Local Partnership Program, Solutions for Congested Corridors Program, and the Trade Corridor Enhancement Program. SBCAG will be submitting competitive grant applications to the FHWA in 2022 as Notice of Funding Opportunities are announced, and to the CTC in 2022.

A request for proposals was developed and advertised on October 13, 2021. Kimley Horn was the only firm to submit a proposal, although five firms were invited to bid via SBCAG's Procurement Portal. The RFP was also sent to several other firms who follow SBCAG's Procurement Portal. SBCAG followed up with the consultants who did not submit, and most were unable to meet the timing requirements for the delivery of proposals. After review of the Kimley-Horn proposal, SBCAG feels that the proposal meets SBCAG's grant writing needs and staff recommends that the SBCAG Board of Directors approve an agreement with the selected offeror, Kimley Horn.

Kimley Horn has familiarity with the Santa Barbara U.S. 101 Multimodal Corridor project and has assisted SBCAG with grant writing for past cycles in the SB 1 competitive programs and the federal INFRA program. Kimley Horn's grant writing expertise has helped California secure more than \$850 Million over the past few years, including over \$187 Million for SBCAG in SB1 Cycle 1 in 2018.

Member Agencies

Buellton ■ Carpinteria ■ Goleta ■ Guadalupe ■ Lompoc ■ Santa Barbara ■ Santa Maria ■ Solvang ■ Santa Barbara County

Next Steps

Following contract execution, work can begin with support on developing Cycle 3 project applications for SB1 Solutions for Congested Corridors Program, Local Partnership Program, and the Trade Corridor Enhancement Program. Applications for funding programs will be due at various times. Some known dates thus far include: the Active Transportation Program applications due on June 15, 2022 and SB1 Program applications due in November 2022.

SBCAG Staff Recommendation

Staff recommends the Board authorize the SBCAG Chair to execute the attached (**Attachment A**) contract with Kimley Horn. This project is included in SBCAG's FY 2020/21 Overall Work Program and has a budget of \$150,000 for the consultant aspect of this project.

The Executive Director is designated to make Immaterial Changes per Item 34 in this agreement.

The recommended action is not a "project" pursuant to the California Environmental Quality Act guidelines section 15378.

ATTACHMENT:

- A. SBCAG – Kimley Horn Contract (web posting only)