

SBCAG STAFF REPORT

SUBJECT: Highway 166/Black Road Intersection Improvements

MEETING DATE: June 21, 2018

AGENDA ITEM: 4G

STAFF CONTACT: Fred Luna

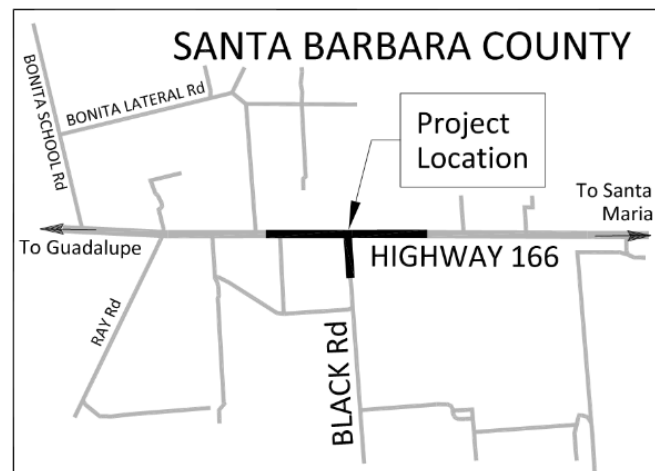
RECOMMENDATION:

Approve, ratify, and authorize the Chair to execute Amendment No. 2 with COM3 Consulting for project management assistance for Highway 166/Black Road project to increase costs by \$25,000 for a total amount not to exceed \$125,000 and to extend the term for two years for a total performance period of November 30, 2015 through June 30, 2020.

DISCUSSION:

The Highway 166 / Black Road intersection project is one of four safety and operational improvements on Highway 166 that the SBCAG board approved in 2012 to implement with a portion of the \$3.0 million allocated for Highway 166 safety improvements in the Measure A Investment Plan. The project is funded entirely with Measure A from the original Highway 166 investment plan allocation and north county Measure A cost savings. Through a cooperative agreement, Caltrans is the lead agency for the environmental document prepared to comply with the California Environmental Quality Act (CEQA). SBCAG is the implementing agency per the cooperative agreement and its consultant team is supporting Caltrans on preliminary engineering, design and technical studies.

The project's purpose is to improve traffic operations and safety at the intersection of Black Road and Highway 166, which is stop-controlled on Black Road.



In 2017, SBCAG completed a Draft Environmental Document (DED) that was circulated for public comments. Several public comments were received which noted that SBCAG had not accurately characterized the travel patterns through the area and in particular the morning peak hour traffic. A supplemental traffic study was completed and the DED has been revised and is ready for public circulation again. SBCAG's design team has also prepared a supplemental Draft Project Report.



At the same time SBCAG's team has been revising the environmental document, work on the detailed design has been initiated. Once the environmental approval is achieved right of way activities will commence. Construction is scheduled to begin in 2019. SBCAG will need to retain the services of a construction management firm to manage the construction of the project and will be issuing Request for Proposals to solicit for these services. Prior to releasing the RFP, SBCAG will have County Counsel review the RFP.

SBCAG has also been using the services of COM3 Consulting to provide project management support for this project, which includes scheduling meetings, coordinating with Caltrans, and monitoring a master project schedule. SBCAG is proposing to continue its contractual relationship with COM3 and is recommending that the SBCAG board extend the contract for two years and add \$25,000 through Amendment No. 2. COM3 will continue to assist SBCAG to complete the environmental and design phases, and prepare the RFP and other construction related documents along with SBCAG staff.

COMMITTEE REVIEW

None

Attachments:

- A. COM3 Consulting Amendment No. 2

ATTACHMENT A
AMENDMENT NO. 2
to
AGREEMENT
between
SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
and
COM 3 CONSULTING

The Agreement (hereinafter AGREEMENT) made by and between the SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS (hereafter "SBCAG") and COM3 CONSULTING (hereafter "CONTRACTOR") having its principal place of business at 723 East Figueroa Street, Santa Barbara, CA 93103 and collectively referred to as the "PARTIES" and executed on November 30, 2015, is hereby amended ("AMENDMENT NO. 2") as follows:

- Section 2, "Notices" of the AGREEMENT is to be amended as follows:

CONTRACTOR		SBCAG
Mailing Address	COM3 Consulting 723 East Figueroa Street Santa Barbara CA 93103 Attention: Gerald Comati	Santa Barbara County Association of Govts 260 North San Antonio Road Suite B Santa Barbara, CA 93110-1315 Attention: Fred Luna, Deputy Corridor Manager
Telephone	(805) 962-0488	805-961-8900
Contract Officer	Gerald Comati	Jim Kemp Marjie Kirn
Title	President	Executive Director

or at such other address or to such other person that the parties may from time to time designate in accordance with this Notice section. Notices and consents under this section, which are sent by mail, shall be deemed to be received five (5) days following their deposit in the U.S. mail. This Notices section shall not be construed as meaning that either party agrees to service of process except as required by applicable law.

- Amend Exhibit A, first paragraph of the "Scope of Services and Timeline" of the AGREEMENT is to be amended as follows:

CONTRACTOR agrees to perform the scope of services generally outlined below upon execution of this AGREEMENT. The period of performance under this AGREEMENT shall extend through **June 30, 2020** ~~December 31, 2016~~. The scope of service will be implemented via "Task Orders" to this AGREEMENT which will be individually authorized. Task Order No. 1 shall commence upon execution of this AGREEMENT. The detailed scope for Task Order No. 1 is shown in Exhibit A1. **Subsequent** individual "Task Orders" shall be executed by the Executive Director **and are incorporated herein by reference.**

- Amend Exhibit B "Agreement Cost & Payment Arrangements" as follows:

Section A modified to read: "For CONTRACTOR services to be rendered under this AGREEMENT, CONTRACTOR shall be paid a total AGREEMENT amount, including cost reimbursements, **up to and not to exceed \$100,000 \$125,000.**"

4. Amend Exhibit B "Agreement Cost & Payment Arrangements" by adding Section F as follows:

The table below summarizes funding allocation, funding authorization, and approved task orders, including this TASK ORDER NO. 3:

Description	Authorization Date	Amount Allocated	Exhibit B, Section A Agreement Amount Running Total Not to Exceed
Master Agreement	11/30/2015	\$100,000	\$100,000
Amendment No. 1	5/3/2017	\$0	\$100,000
Amendment No. 2	7/1/2018	\$25,000	\$125,000

Task Orders (TO)	Authorization Date	Amount Authorized	Exhibit B, Section A Amount Remaining Not to Exceed
Task Order No. 1	11/30/2015	\$61,930	\$38,070
Task Order No. 2	6/27/2016	\$59,220	\$17,780
Task Order No. 3	7/1/2018	\$25,000	\$17,780

5. Task Order No. 3 - Scope of Services is being added to the AGREEMENT through the attached "Exhibit A1-1 "Scope of Services – Task Order No. 3".
6. Task Order No. 3 – Budget is being added to the AGREEMENT through the attached "Exhibit B1-1 – Detailed Budget of Hours and Cost – Task Order No. 3".
7. **Counterparts.** This Amendment No. 2 may be executed in several counterparts, all of which taken together shall constitute a single agreement between the parties.
8. **Ratifications.** The terms and provisions set forth in this Amendment No. 2 shall modify and supersede all inconsistent terms and provisions set forth in the Agreement. The terms and provisions of the Agreement, except as expressly modified and superseded by this Amendment No. 2, are ratified and confirmed and shall continue in full force and effect, and shall continue to be legal, valid, binding and enforceable obligations of the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date when fully executed by both parties.

CONTRACTOR

**SANTA BARBARA COUNTY
ASSOCIATION OF GOVERNMENTS**

By: _____
Gerald Comati
President
Date _____

By: _____
Joan Hartmann
Chair, Board of Directors
Date: _____

Attest:

By: _____
Marjie Kirn
Executive Director, Clerk of the Board

Approved as To Form:

By: *Rachel Van Mullem*
Rachel Van Mullem
Chief Assistant County Counsel

**Exhibit A1-1: Scope of Services
Task Order No. 3**

CONTRACTOR agrees to perform the scope of services outlined in this Exhibit A1-1, Task Order No. 3, pursuant to this AGREEMENT. The period of performance for Task Order No. 3 shall continue through **June 30, 2020**, unless otherwise extended by mutual agreement in writing.

Task No.	Task Description
I	Measure A Program Management-Project Closeout Reports
	Union Valley Parkway Interchange Closeout Report
	Union Valley Parkway III Closeout Report
	Highway 246 Passing Lanes
II	Hwy 1/166 Intersection
	Schedule/Participate Monthly Status Conference with Psomas
	Monitor and manage project schedule
	Schedule PDT Meetings/Attend/Review Notes (Quarterly)
	Review Reports
	Staff Report Assistance
	Contract Amendments
III	Hwy 166/Black Road Intersection
	Schedule/Participate Monthly Status Conference with Psomas
	Monitor and manage project schedule
	Schedule PDT Meetings/Attend/Review Notes (Quarterly)
	Review Reports
	Staff Report Assistance
	Contract Amendments

**Exhibit B1-1: Detailed Budget of Hours and Cost
Task Order No. 3**

Detailed Budget Hours and Cost

Task No.	Task Description	Labor		Expenses	Amount
		Hours	Amount		
III	Hwy 166/Black Road Intersection	130	\$24,700	\$300	\$25,000
	Schedule/Participate Monthly Status Conference with Psomas				
	Monitor and manage project schedule				
	Schedule PDT Meetings/Attend/Review Notes (Quarterly)				
	Review Reports				
	Staff Report Assistance				
	Contract Amendments				
TOTALS		130	\$24,700	\$300	\$25,000