

**DRAFT MINUTES OF THE REGULAR MEETING OF THE
SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**

Thursday, January 18, 2018

10:00 AM

**Board of Supervisors Hearing Room
511 East Lakeside Parkway
Santa Maria, CA**

1. CALL TO ORDER AND ROLL CALL

Chair Hartmann called the meeting to order at 10:00 a.m.

Members Present: Directors Williams (via teleconference from Santa Barbara); Wolf (via teleconference from Santa Barbara); Adam; Aceves (via teleconference from Santa Barbara); Mosby; Lizalde; Dominguez; Patino; Richardson; Andrisek; and Chair Hartmann

Members Absent: Lavagnino, Clark

Ex-Officio Member: Tim Gubbins, Caltrans District 5

Staff Present: Marjie Kirn, Executive Director; Gregg Hart; Rachel Van Mullem, Agency Counsel\County Counsel; Terry Contreras, Board Clerk

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

None

4. APPROVAL OF CONSENT CALENDAR

A. APPROVAL OF MINUTES

Approve minutes from the November 16, 2017 board of directors meeting.

B. FY 2017-18 OVERALL WORK PROGRAM AMENDMENTS

1. *Adopt a resolution 18-01 (Attachment A) amending the FY 2017-18 Overall Work Program (OWP) and Budget to reflect SB 1 Sustainable Transportation Planning Grant Program funds received from Caltrans, to add tasks that reflect this new source of funding, to shift staffing levels between work elements and to reflect new professional service contracts.*

2. *Approve and authorize Executive Director, Marjie Kirn, to execute these amendments to the OWP and Budget.*

C. DRAFT MEASURE A REVENUE ESTIMATES

Receive and file draft Measure A Revenue Estimates for Fiscal Years 2018/19 to 2022/23.

Item 4D was pulled from the Consent Calendar for Director Kirn to report on minor changes made to the staff report. The changes did not affect the determination and that the project was still consistent with the Airport Land Use Plan for Santa Barbara County and therefore not considered separately.

D. AIRPORT LAND USE PLAN CONSISTENCY DETERMINATION: GOLETA FIRE STATION #10

Acting as the Airport Land Use Commission, adopt findings for the Goleta Fire Station #10 Project (Attachment A) and determine that the project is consistent with the adopted 1993 Airport Land Use Plan for Santa Barbara County.

E. SB1 STATE OF GOOD REPAIR PROGRAM PROJECT LIST APPROVAL

1. *Adopt Resolution 18-02 approving the four-year Program of Projects, FY 17/18 project list; and*
2. *Delegate authority to the Executive Director to sign Certifications and Assurances and to take any actions necessary for the purpose of obtaining State Transit Assistance State of Good Repair funds provided by the California Department of Transportation.*

F. STATE TRANSIT ASSISTANCE FISCAL YEAR 2016/17

Adopt Resolution 18-03 approving \$2,184,049 in State Transit Assistance (STA) funds, including interest earnings, to local claimants for FY 16/17 to be claimed in FY 17/18.

G. FEDERAL TITLE VI AND DISADVANTAGED BUSINESS ENTERPRISE PROGRAM UPDATES

1. *Adopt Resolution 18-04 adopting the 2017 Disadvantaged Enterprise Program; and*
2. *Adopt Resolution 18-05 adopting the 2017 Title VI Program with Limited English Proficiency (LEP) Plan.*

Director Williams recused himself from item 4H

H. CARPINTERIA CREEK SHUTTLE EASY LIFT CONTRACT AMENDMENT

Approve, ratify, and authorize the Chair to sign a contract amendment with Easy Lift Transportation, Inc. to increase the not to exceed contract amount from \$150,000 to \$200,000 to cover an additional month of Carpinteria Creek Shuttle service until the temporary bike path connection is open for use in January 2018.

Motion made to approve Consent Item 4H

Motion: Patino

Second: Richardson

Motion carried: 10-0

Yes: Wolf, Adam, Mosby, Lizalde, Aceves, Dominguez, Richardson, Patino, Andrisek and Chair Hartmann

No: None

Abstention: None

Absent: Lavagnino, Clark, Williams

I. SBCAG EMPLOYEE HANDBOOK/PERSONNEL POLICIES AND PROCEDURES

Approve and adopt new SBCAG Employee Handbook/Policies and Procedures.

J. TRAFFIC SOLUTIONS PROGRAM UPDATE

Receive written update of Traffic Solutions programs and services

K. FY 2016-17 FINANCIAL REPORTS

Receive and file SBCAG's audited Annual Financial Report and Single Audit Report for FY 2016-17.

Motion made to approve the Consent items 4A-4G and Consent items 4I-4J

Motion: Dominguez

Second: Lizalde

Motion carried: 11-0

Yes: Williams, Wolf, Adam, Mosby, Lizalde, Aceves, Dominguez, Richardson, Patino, Andrisek and Chair Hartmann

No: None

Abstention: None

Absent: Lavagnino, Clark

Yes: Williams, Wolf, Hartman, Adam, Lizalde, Mosby, Patino, Richardson, Dominguez, Andrisek and Chair Bennett
No: None
Abstention: None
Absent: Lavagnino, Clark

INFORMATION ITEMS

9. **ONE MINUTE REPORTS**

Board Members and Alternates are invited to provide updates on the activities in their districts/cities.

Board members provided updates in their districts and cities.

10. **EXECUTIVE DIRECTOR'S REPORT**

Marjie Kirn, Executive Director, reported on the following items:

- Circulation/Bicycle projects meetings
- Safety and Circulation study planning grant
- EOC Committee – Marjie Kirn and Gregg Hart
- Traffic Solutions greeting train passengers and informing of new train service
- LOSSAN getting additional train cars added due to the flood.
- Thanked Caltrans for all their work.

11. **CALTRANS DISTRICT DIRECTOR'S REPORT** General Update

Tim Gubbins, District Director, Caltrans District 5, reported on the following items:

- Montecito mudslides and alternate commuter routes
- The impact of the mudslides on Hwy 166
- Stock pile sights

12. **COMMITTEE MEETINGS**

Executive Director Marjie Kirn, reported on the December 6, 2017 Pacific Surfliner Board Meeting.

13. **COMMUNICATIONS**

- A. *Board Advance Calendar*
- B. *Technical Transportation Advisory Committee Draft/Technical Planning Advisory Committee Meeting Minutes*
- C. *Comment letter – T Becker*

CLOSED SESSION

14. **RECESS TO CLOSED SESSION**

- A. *Executive Director Performance Review (Gov. Code Section 54957(b)(1))*

B. Conference with Labor Negotiators (Gov. Code Section 54957.6(a).)

Employee: Executive Director. Agency-designated representatives: SBCAG Board of Directors Chair Joan Hartmann and Chief Assistant County Counsel Rachel Van Mullem.

15. RECONVENE TO OPEN SESSION

Chief Assistant County Counsel Rachel Van Mullem reported that no reportable action had been taken.

16. ADJOURN

Chair Hartmann adjourned the meeting at 12:33 p.m.

The next Board meeting will be on February 15, 2018 in Santa Barbara.