

SBCAG STAFF REPORT

SUBJECT: Highway 101 HOV: Contract Amendment for Galvin Preservation Association

MEETING DATE: September 20, 2018

AGENDA ITEM: 4B

STAFF CONTACT: Fred Luna

RECOMMENDATION:

1. Approve and authorize the Chair to execute Amendment No. 2 to the Agreement (Attachment A) with Galvin Preservation Association to continue providing environmental support and coastal permitting services for the Highway 101 HOV project, to extend the period of performance for a year, and to increase funding by \$160,000, for a total not to exceed amount of \$410,000 with a period of performance through December 31, 2020;
2. Approve and authorize the Executive Director, to execute Task Orders pursuant to Exhibit A Scope of Services; and,
3. Approve and authorize the Executive Director to extend the period of performance for up to one additional year in accordance with Section 4.b.

DISCUSSION:

In March 2017, the SBCAG board approved an implementation plan for advancing the Highway 101 HOV project through the design phase and into construction. In June 2017, the SBCAG board approved several professional service contracts to implement the board's direction. Since 2017, significant progress has been made through the work completed under those various contracts to advance the design of the 101 HOV project and various support activities and efforts. Furthermore, in May 2018, SBCAG received construction funding from SB1 for the first three segments of the 101 HOV project. Achieving project delivery in the years SBCAG and Caltrans have been awarded funding requires continued work by our consultant partners and requires that SBCAG approve a contract amendment with Galvin Preservation Associations (GPA) to augment their budget for coastal permitting and environmental support and extend the term of the agreement as noted in the recommendations above.

The recommended action is not a project under the California Environmental Quality Act (CEQA) pursuant to 15378 of the CEQA Guidelines.

Background on GPA Agreement

In August 2015, SBCAG entered into an agreement with GPA for coastal permitting and environmental support in relation to the Highway 101 HOV project. GPA's was selected through a qualifications-based process and their services were intended to provide environmental support and coastal permitting assistance for Caltrans (as the applicant) and SBCAG for the 101 HOV project. The budget established in 2015 was \$250,000. At the time, the board delegated authority to the Executive Director to be able to authorize task orders with the approved contract budget amount. Two primary task orders have been issued, along with one

supplemental task order. About eight thousand dollars is currently left unauthorized in the contract budget. Over the last three years, the following has been accomplished under this contract:

- Coordinated an approach with the City of Carpinteria to move into coastal development permit phase without any additional policy conflict documentation
- Coordinated and assisted Caltrans and SBCAG as we initiated coastal policy issues, and assisted in the development and negotiation of a balancing proposal for coastal policy conflicts within the County of Santa Barbara and the California Coastal Commission
- Assisted in the progress for the County of Santa Barbara's Design Review Team (DRT)
- Provided environmental support to the Caltrans team for the 101 HOV project and other corridor parallel projects

As Caltrans and SBCAG continue to move toward obtaining coastal development permits for the first 3 funded segments and also initiate coastal permit discussions for the remaining two segments of the 101 HOV, staff is recommending that GPA's contract be amended to augment the contract budget. Staff is recommending that an additional \$160,000 be added to the contract budget for services that are described below. The period of performance shall be extended by an additional 27 months, or through December 31, 2020.

New Scope of Services

The additional scope of services to be performed are include the following tasks (detailed tasks are included in Attachment B):

Task 1: Local Coastal Program Amendment (LCPA) / Segment 4B/4C.

Task 2: Coastal Development Permit (CDP) / Segment 4A.

Task 3: Coastal Development Permit (CDP) / Segment 4B/4C.

Task 4: Coastal Development Permit (CDP) / Segment 4D/4E.

Task 5: Environmental Support.

Task 6: Project Management and Quality Assurance/Quality Control.

Budget

The budget for the above listed tasks over the next 27 months is estimated at \$154,436 and is documented in Task Order No. 3 which is included as Attachment B and for information only. As a result, staff is recommending that the contract budget with GPA been augmented by an additional \$160,000, which will result in a contingency balance of around \$14,000 should additional work arise that would necessitate an additional task order be processed by the Executive Director.

COMMITTEE REVIEW:

None

Attachments:

- A. Contract Amendment No. 2 with GPA (for execution)
- B. Contract Task Order No. 3 (for information only)

ATTACHMENT A

AMENDMENT NO. 2
to
AGREEMENT
between
SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
and
GALVIN PRESERVATION ASSOCIATES

The Agreement (hereinafter AGREEMENT) made by and between the SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS (hereafter "SBCAG") and GALVIN PRESERVATION ASSOCIATES (hereafter "CONTRACTOR") having its principal place of business at 231 California St, El Segundo CA 90245 and collectively referred to as the "PARTIES" and executed on August 25, 2015, is hereby amended ("AMENDMENT NO. 2") as follows:

1. Section 2, "Notices" of the AGREEMENT is deleted and replaced in its entirety as follows:

NOTICES

Any notice or consent required or permitted to be given under this AGREEMENT shall be given to the respective parties in writing to the AGREEMENT representatives as follows:

CONTRACTOR		SBCAG
Mailing Address	Galvin Preservation Associates 231 California Street El Segundo, CA 90245 Attention: Erinn Peterson Silva , Project Manager	Santa Barbara County Association of Govts 260 North San Antonio Road Suite B Santa Barbara, CA 93110-1315 Attention: Fred Luna, Deputy Corridor Manager
Telephone	(310) 792-2690	805-961-8900
Contract Officer	Rich Galvin	Jim Kemp Marjie Kirn
Title	Vice President	Executive Director

or at such other address or to such other person that the parties may from time to time designate in accordance with this Notice section. Notices and consents under this section, which are sent by mail, shall be deemed to be received five (5) days following their deposit in the U.S. mail. This Notices section shall not be construed as meaning that either party agrees to service of process except as required by applicable law.

2. Exhibit A, first paragraph of the "Scope of Services and Timeline" of the AGREEMENT is amended as follows:

CONTRACTOR agrees to perform the scope of services generally outlined below upon execution of this AGREEMENT. ***The period of performance for the scope of services shall continue through December 31, 2020.*** The scope of services will be implemented via "Task Orders" to this AGREEMENT which will be individually authorized ***and executed by SBCAG's Executive Director and incorporated by reference herein.*** Task Order No. 1 shall commence upon execution of this AGREEMENT. The detailed scope for Task Order No. 1 is shown in Exhibit A1. ~~***Prior to any new Task Order being written, work shall be completed on any preceding Task Order, unless authorized by SBCAG's Executive Director.***~~

- Exhibit B, "Agreement Cost & Payment Arrangements" Section A, is deleted and replaced in its entirety as follows:

For CONTRACTOR services to be rendered under this AGREEMENT, CONTRACT shall be paid a total AGREEMENT amount, including cost reimbursements, up to but not to exceed \$410,000.

- Exhibit B "Agreement Cost & Payment Arrangements" is amended to add Section F as follows:

The summary of task orders approved including this TASK ORDER NO. 3 is shown below.

Agreement and Amendments	Authorization Date	Amount Allocated	Exhibit B, Section A, Agreement Amount Running Total Not to Exceed
Master Agreement	8/25/2015	\$250,000.00	\$250,000.00
Amendment No. 1	5/25/2017	\$0.00	\$250,000.00
Amendment No. 2	TBD	\$160,000.00	\$410,000.00

Task Orders	Authorization Date	Individual Task Order Amount Authorized	Total Amount Authorized for all Task Orders
Task Order No. 1	8/25/2015	\$50,387.50	\$50,387.50
Task Order No. 1 (Closeout)	1/20/2016	-\$20,781.13	\$29,606.37
Task Order No. 2	2/18/2016	\$157,569.80	\$187,176.17
Task Order No. 2 Supplemental No. 1	5/25/2017	\$54,500.08	\$241,676.25
Task Order No. 3	TBD	\$154,436.20	\$396,112.45

- Counterparts.** This Amendment No. 2 may be executed in several counterparts, all of which taken together shall constitute a single agreement between the PARTIES.
- Ratifications.** The terms and provisions set forth in this Amendment No. 2 shall modify and supersede all inconsistent terms and provisions set forth in the AGREEMENT and Amendment No. 1. The terms and provisions of the AGREEMENT and Amendment No. 1, except as expressly modified and superseded by this Amendment No. 2, are ratified and confirmed and shall continue in full force and effect, and shall continue to be legal, valid, binding and enforceable obligations of the PARTIES.

(Signatures on following page)

IN WITNESS WHEREOF, the parties have executed this AGREEMENT to be effective on the date when fully executed by both parties.

CONTRACTOR

**SANTA BARBARA COUNTY
ASSOCIATION OF GOVERNMENTS**

By: _____
Rich Galvin
Vice President, GPA

Date _____

By: _____
Joan Hartmann
Chair, Board of Directors

Date: _____

Attest:

By: _____
Marjie Kirn
Executive Director, Clerk of the Board

Approved as To Form:

By: *Rachel Van Mullem*
Rachel Van Mullem
Chief Assistant County Counsel

ATTACHMENT B



SBCAG AGREEMENT NO.: PSC-3701-04.00
TASK ORDER NO. 3

PROJECT: **US 101 HOV Project**
CORRIDOR SUPPORT SERVICE: **SB-3: Coastal Permitting and Environmental Support**
TASK ORDER NO. **3**
DESCRIPTION: **Local Coastal Program Amendments and Coastal Permitting Coordination**

This task order, hereinafter referred to as "TASK ORDER NO. 3", is made by and between the SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS (hereafter "SBCAG") and GALVIN PRESERVATION ASSOCIATES (hereafter "CONTRACTOR") and collectively referred to as the "PARTIES" wherein CONTRACTOR agrees to provide and SBCAG agrees to accept the services specified herein.

WITNESSETH:

WHEREAS, SBCAG and CONTRACTOR have entered into a Master Agreement dated August 25, 2015, hereinafter referred to as "AGREEMENT" wherein CONTRACTOR has agreed to provide services related to US 101 Corridor Support Task SB-3: Coastal Permitting and Environmental Support hereinafter referred to as "CORRIDOR SUPPORT SERVICES".

WHEREAS, said CORRIDOR SUPPORT SERVICES shall be completed to support the design effort related to the Highway 101 HOV: Carpinteria to Santa Barbara Project (hereafter "PROJECT");

WHEREAS, at the time of execution of AGREEMENT, SBCAG and CONTRACTOR executed TASK ORDER NO. 1, and subsequently executed TASK ORDER NO. 2, both of which have been completed;

WHEREAS, SBCAG and CONTRACTOR have agreed to a scope of services (**Exhibit A3**) hereinafter referred to as SERVICES, and budget (**Exhibit B3**) for TASK ORDER NO. 3; and,

WHEREAS, SBCAG and CONTRACTOR agree that all of the terms, conditions and covenants of the AGREEMENT, Amendment No. 1, and Amendment No. 2 shall apply to this TASK ORDER NO. 3 as well as the following:

ARTICLE 1 - SCOPE OF SERVICES, DELIVERABLES and SCHEDULE

1.1 SERVICES, deliverables and schedule to be provided under TASK ORDER NO. 3 are shown in **Exhibit A3**, attached hereto and incorporated herein by reference.

ARTICLE 2 - AMENDMENTS TO TASK ORDER

2.1 Amendments to TASK ORDER NO. 3 shall be approved in accordance with provisions of Section 25 and by representatives named in Section 2 of the AGREEMENT.

ARTICLE 3 - COMPENSATION AND RATES

3.1 Compensation for SERVICES described in **Exhibit A3** of this TASK ORDER NO. 3 shall not exceed **\$154,436.20** without written approval by the SBCAG. Compensation for SERVICES is described in **Exhibit B3**, attached hereto and incorporated herein by reference, and shall be made pursuant to Section 5 of the AGREEMENT.



PROJECT: **US 101 HOV Project**
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3.2 Rate Schedule. Reimbursement for SERVICES performed under this TASK ORDER NO. 3 shall comply with the labor billing rates and rates for direct costs described in Exhibit B2 of the AGREEMENT unless otherwise modified specific to this TASK ORDER NO. 3 in Exhibit B3.

ARTICLE 4 – TIME OF COMPLETION AND PROJECT SCHEDULE

4.1 The duration of work covered by TASK ORDER NO. 3 shall extend from the date of execution shown below through December 31, 2020. CONTRACTOR shall work to complete SERVICES in accordance with overall PROJECT delivery schedule and as described in Exhibit B3 of this TASK ORDER NO. 3. If CONTRACTOR determines that any of the milestone dates cannot be met, CONTRACTOR shall advise SBCAG in writing in a timely manner, stating the reason for the delay and proposing a revised schedule. Any changes in the project schedule must be agreed upon by CONTRACTOR and SBCAG.

IN WITNESSETH WHEREOF, SBCAG and CONTRACTOR, Inc. have agreed to execute TASK ORDER NO. 3, all as the day and year first written above.

SBCAG

By: _____
Marjie Kirn, Executive Director

Date: _____

CONTRACTOR

By: _____
Richard Galvin, Vice President

Date: _____

EXHIBITS ATTACHED to this Task Order No. 3:

- A3. Scope of Services, Deliverables and Schedule
- B3. Budget

END TASK ORDER



EXHIBIT A3
SCOPE OF SERVICES, DELIVERABLES and SCHEDULE

PROJECT: **US 101 HOV Project**
CORRIDOR SUPPORT SERVICE: **SB-3: Coastal Permitting and Environmental Support**
TASK ORDER NO. **3**
DESCRIPTION: **Local Coastal Program Amendments and Coastal Permitting Coordination**

CONTRACTOR shall complete the SERVICES for TASK ORDER NO. 3 and as outlined below as part of the overall Corridor Support Service Task SB-3.

General Description TASK ORDER NO. 3 SERVICES:

Task 1: Local Coastal Program Amendment – County of Santa Barbara (Segments 4B & 4C)

Efforts related to processing the Local Coastal Program (LCP) Amendment in the County are ongoing; on August 14, 2018 the County’s Board of Supervisors (BOS) approved transmittal of the modified LCP Amendment to the California Coastal Commission (CCC). In order to complete the County’s LCP Amendment process and obtain approval, CONTRACTOR will attend one CCC hearing and two BOS hearings, and will provide support related to the hearings, including reviewing staff reports and Conditions of Approval. The CONTRACTOR Project Manager (PM) will facilitate communication and coordination between team members, including conference calls and emails, responding to requests from the County and CCC. CONTRACTOR anticipates this task will likely terminate in January 2019 with CCC certification of the LCP Amendment.

Task 2: Coastal Development Permit – City of Carpinteria (Segment 4A)

An application for the Coastal Development Permit (CDP) and Conditional Use Permit (CUP) for Segment 4A was completed by CONTRACTOR and deemed complete by the City in August 2018 (Project #18-1920-CUP/CDP). Based on input provided by the City in their Determination of Application Completeness, CONTRACTOR anticipates that the approval process will require communication and coordination between the City, SBCAG, and Caltrans over a six-month period, between August 2018 and February 2019. CONTRACTOR will respond to inquiries from various agencies, including information requests for Architecture Review Board and Planning Commission meetings, support to complete staff reports, clarification related to existing environmental documentation, Conditions of Approval review, and other similar requests throughout the approval process in order to obtain CDP and CUP approval. All meetings anticipated to obtain CDP approval are outlined under Task 6 below.

Task 3: Coastal Development Permit – County of Santa Barbara (Segments 4B & 4C)

CONTRACTOR and SBCAG attended a preliminary application meeting with the County on June 28, 2018. Based on input provided by the County during this meeting, as well as subsequent discussions, CONTRACTOR anticipates that there will be a single (combined) CDP, CUP, and Board of Architectural Review (BAR) application prepared for Segments 4B and 4C.

CONTRACTOR will initiate preparation of the application package in September 2018; however, the package will not be finalized or submitted to the County until the County’s Design Review Team (DRT) has completed their efforts in November 2018. CONTRACTOR will prepare an Administrative Draft CDP/CUP/BAR application package, based on input provided by the County during the preliminary application meeting, including all required information and attachments. Once comments from SBCAG have been incorporated, CONTRACTOR will prepare a draft application package for Caltrans review. Once comments from Caltrans have been incorporated, CONTRACTOR will prepare the final application package for submittal to the County. CONTRACTOR will respond to questions and/or comments related to the application in order to obtain a Determination of Application



EXHIBIT A3
SCOPE OF SERVICES, DELIVERABLES and SCHEDULE

PROJECT:	US 101 HOV Project
CORRIDOR SUPPORT SERVICE:	SB-3: Coastal Permitting and Environmental Support
TASK ORDER NO.	3
DESCRIPTION:	Local Coastal Program Amendments and Coastal Permitting Coordination

Completeness. Once the application has been determined complete, CONTRACTOR will provide all necessary support to obtain approval, including reviewing staff reports, comment letters, Conditions of Approval, and the like. All meetings anticipated to obtain CDP approval are outlined under Task 6 below.

Task 4: Coastal Development Permit – County of Santa Barbara and City of Santa Barbara (Segments 4D & 4E)

Efforts related to coastal permitting in Segments 4D and 4E have not been initiated. Based on the current project schedule, CONTRACTOR will likely initiate communication with the County and the City of Santa Barbara to preliminarily discuss the application process, stakeholder involvement, and a permitting schedule around June 2019. During the contract period, the CONTRACTOR PM will attend up to eight meetings either on the phone or in person to establish the permitting requirements for the remaining segments. CONTRACTOR will conduct research related to the permit applications, and coordinate with County and City staff to prepare a list of information required for each submittal.

Task 5: Environmental Support

The County’s LCP Amendment, prepared to address policy conflicts in the Land Use Plan and Implementation Plan portions of the certified LCP, identified multiple projects that would be constructed parallel to (and in conjunction with) the US 101 project in order to balance coastal policy conflicts. CONTRACTOR will provide environmental support in compliance with the California Environmental Quality Act (CEQA), as outlined below.

a. North Padaro Lane Coastal Access Improvements

Based on language in the County’s LCP Amendment, as well as recent discussions with SBCAG, CONTRACTOR understands that there are two projects along North Padaro Lane in Santa Barbara that require CEQA clearance by February 2019. The projects include:

North Padaro Lane Sidewalk Extension. Construct a sidewalk along the south side of North Padaro Lane to close an existing 0.25-mile gap in pedestrian facilities between the southbound US 101 off-ramp to the Loon Point Beach parking area.

North Padaro Lane Signage. Install two California Coastal Trail signs and one vertical beach access sign on North Padaro Lane. The proposed location for signage is currently pending.

According to Section 15301 of CEQA, a project can be categorically exempted from CEQA if it involves the operation, repair, maintenance, permitting, leasing, licensing, or minor alternation of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency’s determination (Class 1). Existing facilities include existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety).

According to Section 15303 of CEQA, a project can be categorically exempted from CEQA if it consists of construction of limited numbers of new, small facilities or structures; installation of small new equipment facilities in small structures; and the conversion of existing small structures from one use to another (Class 3). This particular exemption includes exceptions, as listed in Section 1300.2 of CEQA.



EXHIBIT A3
SCOPE OF SERVICES, DELIVERABLES and SCHEDULE

PROJECT: **US 101 HOV Project**
CORRIDOR SUPPORT SERVICE: **SB-3: Coastal Permitting and Environmental Support**
TASK ORDER NO. **3**
DESCRIPTION: **Local Coastal Program Amendments and Coastal Permitting Coordination**

Based on CONTRACTOR's understanding of the projects, it is assumed that a Categorical Exemption (CE) will likely be the appropriate level of CEQA documentation for each project under Class 1 and/or Class 3, and technical studies would not be required to support the determinations. At project initiation, CONTRACTOR will review all relevant environmental documentation, including the technical studies and environmental documents associated with the Highway 101: Carpinteria to Santa Barbara Project. CONTRACTOR will conduct a windshield survey of the project area and work closely with the project team to develop a complete project description that is appropriate for use in the environmental document(s). CONTRACTOR will attend one field review meeting with SBCAG and the County to determine the scope of each project.

Once all necessary research has been completed and if a Notice of Exemption (NOE) is appropriate for CEQA compliance, then CONTRACTOR will prepare a NOE in the County's preferred format for each of the two projects. The NOE will include the complete project description, a reasoned explanation for all exemptions and exceptions, and any attachments (such as maps) that are necessary to support conclusions in the document. Once reviewed and approved by the project team, CONTRACTOR will finalize the NOE and file with the Santa Barbara County Clerk's Office.

b. Summerland Area Coastal Access Improvements

Based on language in the County's LCP Amendment, CONTRACTOR understands that there are two projects in Summerland that may require environmental support during the contract period. The projects include:

- Via Real Sidewalk Extension and Class I Path. Construct a sidewalk to close an existing gap in pedestrian facilities between Greenwell Creek and Padaro Lane.
- Wallace Avenue Improvements. Enhance coastal parking and pedestrian access to the public beach in Summerland.

Based on CONTRACTOR's understanding of the projects, it is assumed that a CE would be the appropriate level of CEQA documentation for each project under Class 1 and/or Class 3. It is unlikely that technical studies would be required to support the determinations; this will be verified once a complete project description has been developed.

At project initiation, CONTRACTOR will review all relevant environmental documentation, including the technical studies and environmental documents associated with the Highway 101: Carpinteria to Santa Barbara Project. CONTRACTOR will conduct a windshield survey of the project area and work closely with the project team to develop a complete project description that is appropriate for use in the environmental document(s). CONTRACTOR will attend a field review meeting with SBCAG and the County to determine the scope of each project. At that time, a more complete scope would be developed to determine what would be required for environmental clearance.

If it is determined that a CE will be required for each project with no technical studies, the effort will require 32 hours of support from the CONTRACTOR PM, 18 hours of support from a GIS Specialist, and 105 hours of support from an Environmental Planner.



EXHIBIT A3
SCOPE OF SERVICES, DELIVERABLES and SCHEDULE

PROJECT: **US 101 HOV Project**
CORRIDOR SUPPORT SERVICE: **SB-3: Coastal Permitting and Environmental Support**
TASK ORDER NO. **3**
DESCRIPTION: **Local Coastal Program Amendments and Coastal Permitting Coordination**

Task 6: Project Management, Meetings, and Quality Assurance/Quality Control

a. Project Management

CONTRACTOR will maintain a clear line of communication with the SBCAG/Caltrans team, and will conduct regular status checks to ensure all tasks are on schedule and within budget. The CONTRACTOR PM will prepare a monthly progress report that includes the progress of each task, and issues that could impact the schedule/budget. CONTRACTOR will update the existing schedule(s) as necessary, will respond to questions and emails from various agencies, and will coordinate with staff as needed to complete all tasks included in this scope.

b. Meetings

Based on CONTRACTOR's experience throughout Task Order 2, as well as input provided by the City and County, several meetings will be necessary to process the coastal permit applications described under Tasks 2 and 3 above. CONTRACTOR will prepare the support materials necessary for these meetings as appropriate, including agendas, schedules, handouts, PowerPoint (PPT) presentations, and the like.

City of Carpinteria

To obtain CDP and CUP approval, CONTRACTOR will attend up to five meetings, as listed below. CONTRACTOR will participate in each meeting, providing the input necessary to facilitate approval of the CDP and CUP.

- Three meetings with the Architecture Review Board;
- One meeting with the Planning Commission; and
- One meeting with the City Council.

Santa Barbara County

To obtain CDP/CUP/BAR approval, CONTRACTOR will attend up to six meetings, as listed below. CONTRACTOR will participate in each meeting, providing the input necessary to facilitate approval of the CDP and CUP.

- Three meetings with the Board of Architectural Review;
- Two meetings with the Planning Commission; and
- One meeting with the Board of Supervisors.

Santa Barbara County DRT

In order to gain input related to design elements in Segments 4B and 4C, which would inform the CDP application outlined under Task 3 above, the County's DRT has been meeting on a bi-weekly basis since April 2018. Meetings are ongoing, and will conclude in November 2018. During the contract period, the CONTRACTOR PM will attend up to eight DRT meetings.



EXHIBIT A3
SCOPE OF SERVICES, DELIVERABLES and SCHEDULE

PROJECT: **US 101 HOV Project**
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TASK ORDER NO. **3**
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Project Development Team

During the contract period, the CONTRACTOR PM will attend up to twenty meetings, either on the phone or in person, to facilitate communication between the PDT. If requested, CONTRACTOR will prepare meeting notes for distribution to the PDT.

Other

Based on team discussions throughout Task Order 2, it is possible that meetings will be required with community groups, stakeholders, and other agencies. Up to four additional meetings have been included under this task. The CONTRACTOR PM will attend these meetings in person and participate in any presentations as needed.

c. Quality Assurance/Quality Control

In order to maintain efficient and high quality documentation, CONTRACTOR will perform thorough and accurate technical reviews of all deliverables prior to submittal to reviewing agencies. Staff understanding and proficiency of agency requirements will ensure minimal comments are received on all documents submitted.

Assumptions

This Task Order No. 3 has been prepared based on the following assumptions:

- *The scope and cost have been developed based on a 20-month contract period. If the contract is extended beyond March 2020, or if additional efforts are required beyond what is outlined in this scope, a separate scope and cost will be provided to complete the supplemental work.*
- *Several parallel projects have been identified within the US 101 Corridor; it is assumed that any CDP approvals required for these projects would be completed under a separate scope and cost. Unless specifically identified under Task 5, any environmental documentation required for the parallel projects would be completed under a separate scope and cost.*
- *Attachments required for the CUP/CDP applications, including (but not limited to) project plans, visual simulations, environmental technical studies, and CEQA documents, will not be prepared by Contractor.*
- *Any filing fees or permitting fees required for CDPs or environmental documentation will be provided by SBCAG.*
- *This Task Order No. 3 scope includes an assumption that no meetings at the CCC will be required within the Task Order Scheduled period.*
- *If any CDP approvals are appealed to the CCC, a separate scope and cost would be provided to facilitate the appeals process.*
- *CDP applications for Segments 4D and 4E are seen as outside the timeframe and scope of this Task Order No. 3*



EXHIBIT B3
SCOPE OF SERVICES, DELIVERABLES and SCHEDULE

PROJECT: **US 101 HOV Project**
CORRIDOR SUPPORT SERVICE: **SB-3: Coastal Permitting and Environmental Support**
TASK ORDER NO. **3**
DESCRIPTION: **Local Coastal Program Amendments and Coastal Permitting Coordination**

CONTRACTOR shall complete the SERVICES of TASK ORDER NO. 3 per the schedule described below.

Task and Description	Date
Task 1: Local Coastal Plan Amendments (4B and 4C)	March 2019
Task 2: Coastal Development Permits (4A)	June 2019
Task 3: Coastal Development Permits (4B and 4C)	December 2020
Task 4: Coastal Development Permits (4D and 4E)	December 2020
Task 5(a): Environmental Support, North Padaro Ln	June 2019
Task 5(b): Environmental Support, Summerland	June 2019
Task 6 (a),(b) (c): Project Mgt, Meetings, QA/QC	December 2020



PROJECT: **US 101 HOV Project**
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The not to exceed amount, including cost reimbursements, for CONTRACTOR to complete TASK ORDER NO. 3 is described below.

Task and Description	Amount
Task 1: Local Coastal Plan Amendments (4B and 4C)	\$8,990.00
Task 2: Coastal Development Permits (4A)	\$4,340.00
Task 3: Coastal Development Permits (4B and 4C)	\$15,400.00
Task 4: Coastal Development Permits (4D and 4E)	\$18,820.00
Task 5(a): Environmental Support, North Padaro Ln	\$13,950.00
Task 5(b): Environmental Support, Summerland	\$41,130.00
Task 6 (a),(b) (c): Project Mgt, Meetings, QA/QC	\$6,820.00
Subtotal	\$143,685.00
Expenses	\$10,751.20
Total	\$154,436.20